

MINUTES, June 1, 2017  
Special Meeting of the HCCS Board of Directors

- Present:** Dana Grossman, Kevin Birdsey, Harrison Drinkwater, Ed Howes, William Craig, Anthony Roisman, Victoria Fullerton, Elizabeth Blum, Don Kreis, Thomas Battles, Ann Shriver Sargent
- Absent:** Benoit Roisin
- Staff:** April Harkness, Board Administrator
- Members:** None

Tony called the meeting to order at 6:00 p.m. in the Culinary Learning Center, Lebanon store, NH.

Tony informed the Board that he'd been offered and accepted a position with the Vermont Public Service Board and so will no longer be able to serve as President of the HCCS Board. His new position is a 6-year appointment, and he feels he will not be able to commit the time it takes to be President of this Board but will be available to assist during the transition.

There was a brief discussion on the role of the President and the duties that are entailed—including but not limited to setting the monthly agenda, communicating with the Board Administrator several times a day, consulting with the General Manager and Director of Finance on at least a monthly basis, assisting with Board articles and press releases, and establishing Committees.

Harrison made a recommendation to have the Board consider the election of officers two weeks prior to the first Board meeting with newly elected members; however, Tony pointed out that the new Board members would not be seated yet, so could participate in the discussion but could not vote.

**ELECTION OF PRESIDENT:**

**MOTION:** Ed Howes moved to nominate Bill Craig as President of the HCCS Board of Directors.

Tom Battles seconded the motion.

Discussion: Harrison asked Bill what he would like to see for the Co-op in the coming year. Bill replied that he'd like to see increased awareness around the financial stability of the organization and to make further strides in member engagement. Harrison also asked if Bill feels he has the time available to discharge the responsibilities of the role, and Bill said he thinks he does.

**VOTED:** 11 in favor, 0 opposed, 1 absent. The motion passed.

**ADJOURNMENT:**

**MOTION:** Liz Blum moved to adjourn at 6:25 p.m.

**VOTED:** 11 in favor, 0 opposed, 1 absent. The motion passed.

Respectfully submitted,

April Harkness  
Board Administrator

Dana Cook Grossman  
Board Secretary